

NEWBOTTLE PARISH COUNCIL

MONDAY 19 JANUARY 2026

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
Banbury, OX17 2GD

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13 January 2026

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 19 January 2026 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese and Rosie Herring are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

AGENDA

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm

3. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To approve the minutes of the meeting held on 17 November 2025. **(Attached)**
7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 17 November 2025.

7:40pm – 7:45pm

6. **Chairman's Announcements**
7:45pm – 7:50pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)

7:50pm – 8:00pm

8. **Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.

8:00pm – 8:10pm

9. **Village/Environment Matters**
8:10pm – 8:30pm

- i) Playing Field and Pavilion – To receive an update from the Playing Fields Association (PFA) and to discuss dog waste bins for the playing field and a request from Middleton Cheney Football Club to rent the field.
- ii) Myers Close Play Area – To discuss new equipment for the play area and receive an update on grant funding.

10. **Parish Council Matters**
8:30pm – 8:40pm

- i) Co-option – To consider any applications for co-option onto the Parish Council. There is currently one vacancy.
- ii) IT Policy – To adopt a new IT Policy. **(To follow)**

11. **Planning**
8:40pm – 8:45pm

- i) To note the planning applications considered by the Parish Council, since the last meeting:

2025/5002/FULL

Newbottle and Charlton Primary School, Green Lane, Charlton
Erection of new boundary fencing to secure the school playground and playing field and the planting of new shrubs as a screen
No objections

2025/4627/FULL

Jetty Cottage, Main Street, Charlton
Replacement of windows and external doors to Residence 7
No objections

2025/5176/TCA

1 The Walnuts, Main Street, Charlton
WALNUT (T1) - CROWN REDUCTION ALONG THE WEST BOUNDARY BY APPROXIMATELY 2 METRES IN HEIGHT, REDUCING THE SIDES TO SUIT. CROWN LIFTING TO CREATE APPROXIMATELY 4 METRES ABOVE THE DRIVE AND HIGHWAY, AND REMOVAL OF ANY DEADWOOD WITHIN THE CROWN
No objections

- ii) To note the planning application decisions made by West Northants Council, since the last meeting:

2025/3754/FULL

Newbottle Farm Green Lane, Kings Sutton
Erection of a slurry store on established pig farm
Approved

- iii) To consider the following planning application:

2025/5260/LBC

Rose & Crown Main Street Charlton
Extend central ridge line chimney in matching materials to 1.8 m inclusive of a 600mm chimney pot above the thatched roof line

12. **Finance**
8:45pm – 8:50pm
 - i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**
 - ii) Budget Monitoring – To consider the budget monitoring report for 2025/2026. **(To follow)**
 - iii) Internal Audit 2025/2026 – To consider the interim internal audit report for 2025/2026. **(To follow)**
13. **Correspondence** - To circulate any further items of correspondence.
8:50pm – 8:55pm
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.
8:55pm
15. **Jetty Footpath** – To consider quotes for the repairs to the wall along the Jetty Footpath. **(To follow)**
8:55pm – 9:00pm
16. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.
16 March 2026
20 April 2026 (Annual Parish Meeting)
18 May 2026
20 July 2025
9:00pm
17. **Items for the Next Agenda/Items of Information**
9:00pm

(Timings are only an approximate guide. If you are interested in a particular item, please arrive for a 7.30pm start)